Essential StaffCARE | PLAN 1 - CHANGE FORM | 219301-ESG-1

Mail / Fax to: Planned Administrators, Inc.
PO Box 6702
Columbia, SC 29260

Telephone (866) 798-0803
Fax (803) 264-0772

Underwritten by
BCS Insurance Company
Oakbrook Terrace, IL

Fill out this form ONLY if you are making changes in your coverage or terminating coverage.

A. REASON FOR THE CHANGE

☐ Address Change ☐ Name Change ☐ Add Dependent(s) ☐ Coverage Change ☐ Terminate Coverage

B. REQUIRED EMPLOYEE INFORMATION

MUST BE FILLED OUT — **Address/Name Change**

Name	Social Security #	Home Phone		Sex M F
Address	City	State	Zip	Apt. #
Employer		Hire Date / /		Date of Birth / /

Add/Change Dependent Information

Name	Social Security #	Date of Birth / /	Gender M F	Relationship
			M F	
			M F	

C. INDEMNITY PLAN CHANGES - Select the change you wish to make for each benefit

Weekly Rates

You **MUST** select a coverage level before adding any benefits in Section C. Your coverage level for the all benefits in Section C will be identical.

SELECT COVERAGE LEVEL	FIXED INDEMNITY MEDICAL [1]	DENTAL	VISION	TERM LIFE	SHORT-TERM DISABILITY [2]
Employee Only ☐	**$20.25**	**$6.17**	**$2.42**	**$0.60**	**$4.20**
Employee + 1 ☐	**$41.10**	**$12.34**	**$4.92**	**$0.90**	
Employee + Family ☐	**$54.88**	**$20.36**	**$6.56**	**$1.80**	
Terminate **All** Plans ☐	☐ Enroll	☐ Enroll	☐ Enroll	☐ Enroll	☐ Enroll
No Change to Any Plan ☐	☐ Cancel	☐ Cancel	☐ Cancel	☐ Cancel	☐ Cancel
	☐ No Change	☐ No Change	☐ No Change	☐ No Change	☐ No Change

[1] This coverage is not available to residents of NH, HI, or PR. [2] STD is not available to persons who work in CA, HI, NJ, NY, or RI.

Add/Change Life/Accidental Death & Dismemberment Beneficiary

Primary	Relationship
Secondary	Relationship

D. REQUIRED SIGNATURE

I hereby authorize my employer to deduct the required premium contributions from my payroll earnings. If cancelling coverage, I understand that I have been offered an opportunity to become covered under the Essential StaffCARE plan, and I have chosen NOT to take advantage of this offer. I understand that deductions may continue under my old elections until this form is received and processed by PAI. Deductions will not be refunded.

DATE __ __ /__ __ /__ __ __ __ ▶ **SIGNATURE**